

County, Indiana

To Dr.

ON ACCOUNT OF TAX REFUND

Taxing Unit

DESCRIPTION OF PROPERTY

AMOUNTS PAID

ITEM NO.	DATE PAID	DUE DATE OF INSTALLMENT	DUPLICATE NO.	GROSS TAX	LESS PROP. TAX REPL. CREDIT	LESS HOMESTEAD CREDIT	PAID BY TAXPAYER		
							NET TAX	STMT. PROC. CHRG. PENALTIES & INTEREST	TOTAL PAID
1				\$	\$	\$	\$	\$	\$
2									
3									
4									
5									
6									
7	Total lines 1 to 6 incl.			\$	\$	\$	\$	\$	\$

(1)

AMOUNTS PAYABLE

ITEM NO.				GROSS TAX DUE	LESS PROP. TAX REPL. CREDIT	LESS HOMESTEAD CREDIT	AMOUNT DUE FROM TAXPAYER		
							NET TAX DUE	STMT. PROC. CHRG. PENALTIES & INTEREST	TOTAL DUE
1a				\$	\$	\$	\$	\$	\$
2a									
3a									
4a									
5a									
6a									
7a	Total lines 1 to 6 incl.								
100	Claim for Erroneous Payment (Line 7 less Line 7a)			\$	\$	\$	\$	\$	\$

(1)

(2)

- (1) This column shows credit due State of Indiana on December Settlement Sheet.
- (2) This column includes delinquent penalties and late assessment penalties and interest.

INTEREST DUE CLAIMANT

(To be computed from due date or date of payment, whichever is later)

ITEM NO.	AMOUNT ON WHICH INTEREST IS COMPUTED (TOTAL PAID LESS TOTAL DUE)		PERIOD ON WHICH INTEREST IS COMPUTED			INTEREST @ 4% PER ANNUM (Invalid Tax Sale Interest @ 6%)
			YEARS	MONTHS	DAYS	
1b	(Item 1 less Item 1a)	\$				\$
2b	(Item 2 less Item 2a)					
3b	(Item 3 less Item 3a)					
4b	(Item 4 less Item 4a)					
5b	(Item 5 less Item 5a)					
6b	(Item 6 less Item 6a)					
101	Total Interest Refundable					
102	Total Due Claimant (Add lines 100 and 101 - last column)					\$

REASON FOR CLAIM: (Check reason and explain fully below)

1. Taxes on same property assessed for same year and have been paid more than once.
2. The tax, as a matter of law, was illegal.
3. There was a mathematical error in the computation of the assessment upon which the tax was based, or in the computation of the tax.
4. Invalid Tax Sale.

Explanation of basis for claim:

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Claimant

Date of claim, 20

Address

CLAIM No. _____
WARRANT No. _____

IN FAVOR OF

Claimant

\$ _____

TAX REFUND

ACCOUNT No. _____
Approved: _____

COUNTY AUDITOR

COUNTY TREASURER

COUNTY ASSESSOR

DEPARTMENT OF LOCAL GOVERNMENT FINANCE

Allowed: _____, 20_____

BOARD OF COMMISSIONERS

I have examined the within claim and hereby
Certify as follows:

That it is in proper form. ☐

That it is duly authenticated as required by law. ☐

That it is based upon statutory authority and is filed
within the statutory period. ☐

That it is apparently (Correct ☐
(Incorrect ☐

COUNTY AUDITOR

INSTRUCTIONS TO COUNTY AUDITOR

If a claimant presents a paid tax receipt, then the receipt shall be attached to the claim.

If a receipt for the payment of property taxes or a special assessment is lost or destroyed the entry in the register of taxes and special assessments or the entry on the tax duplicate may be presented as evidence of payment in lieu of the receipt. An entry should be made on the register and the duplicate which must contain the date, amount, and number of the check issued as a tax refund.

Credit shall be taken for full amount of refund in the December Settlement next after date of refund.

In case claim is for refund on tax on an assessment made or determined by the Department of Local Government Finance, and claim is by reason of item 2 or 3 (other side), the County Auditor shall forward claim to the Department of Local Government Finance for approval before presentation to Board of Commissioners for allowance.

In case claim is for refund on tax on an assessment **not** made or determined by the Department of Local Government Finance, the claim shall be either approved or disapproved by the County Auditor, County Treasurer, and County Assessor before presentation to the Board of Commissioners.

Any claim disapproved by either the County Auditor, County Treasurer, County Assessor, or Department of Local Government Finance shall be disallowed by the Board of County Commissioners subject to appeal as provided for by law.

Where a claim is referred to the Department of Local Government Finance for approval or disapproval or the decision appealed to the Department of Local Government Finance, two copies of the claim for refund shall be furnished to the Department of Local Government Finance.

Do not use this form for refund of Surplus Tax or Surplus Tax Sale Funds. Use regular claim form for such purpose.